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Lacey Braun, Administrator

*Please arrive **30 minutes** prior to your appointment time in order to complete registration paperwork or 10 minutes prior with paperwork completed.*

Thank you for choosing **Idaho Hand Center!** Whether you are a returning patient or new to our practice, we appreciate your business and look forward to meeting you at your appointment.

For your convenience, we have included a packet of registration information to help make the check-in process easier. Please fill out the paperwork now and mail it back as time allows. If there is not enough time to mail the paperwork, please arrive 10 minutes prior to your appointment with the paperwork completed. **If you are unable to complete the attached paperwork prior to your appointment, please plan to arrive at our office at least 30 minutes before your scheduled appointment time.**

At the time of check-in, we will ask for any insurance card(s) and picture ID (e.g. driver's license) so that we may scan it into our computer system and fulfill federal government requirements to prove identity. We will collect all co-pays (directed by your insurance) at the time of your visit. If you are uninsured and/or need to make payment arrangements, please do so in advance by calling our office @ (208) 342-4263.

For the health and safety of our patients and employees and to respond to the ongoing spread of COVID-19 Idaho Hand Center will be following CDC guidelines and practicing social distancing. **MASKS WILL BE REQUIRED TO ENTER OUR OFFICE.**

We will only be allowing patients into the office and waiting area. If you have a guest accompanying you to your appointment please have them wait outside the building or in the car. *If patient is under the age of 18 they may be accompanied by one parent/guardian.*

If we can help with anything, either before or after your appointment, please feel free to contact us. Again, thank you for your confidence in the physicians and staff of **Idaho Hand Center.**

Lacey Braun, Administrator
(208) 342-4263

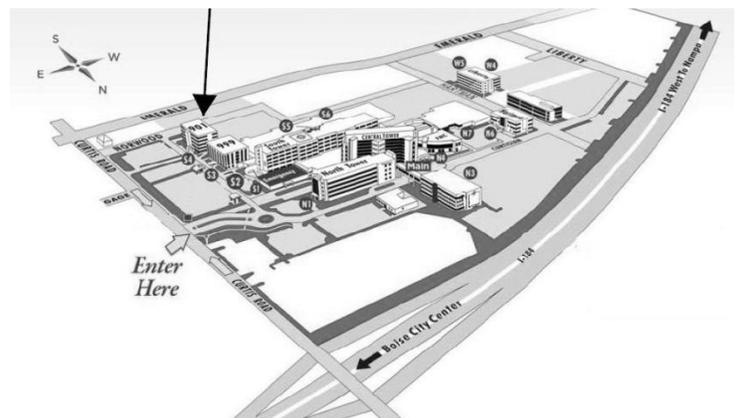
Kindly give 48 hours advance notice if cancellation is necessary.

"No Show" fee will be charged if advance notice not received.

DIRECTIONS TO IDAHO HAND CENTER:

901 N Curtis Road, Suite 304 (St. Alphonsus Medical Building--S4)

- Facing St. Alphonsus Hospital from Curtis Rd., our office is the **second medical office building to the left/south of the hospital.**
- There is a large red "901" painted on the top/front of the building with parking lot in front.
- Parking is also available at the rear of the building if the front lot is full.



901 N Curtis Road, Suite 304

Boise ID 83706

208.342.4263

Fax 208.375.0597

www.idahohandcenter.com